

Main Grants Programme 2019 - 2022 Assessment Sheet

Section 1 – Core Information

Name of applicant	
Greenwich & Lewisham Young People's Theatre (GLYPT)	

Is the applicant eligible to apply for a main grant	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Reasons for ineligibility or any further comments

Is the application for Core or Project funding	Core <input checked="" type="checkbox"/>	Project <input type="checkbox"/>
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Which main grant theme is being applied for	
	Strong and cohesive communities
	Communities that care
	Access to advice
✓	Widening access to arts
	Widening access to sports

Annual amount requested
£70,000

Application Form Question 25.	Details of any funding from Lewisham Council within the last 3 years?
	Arts Festivals Fund and Lewisham Youth Service (Summer Arts College commission)

Section 2 - Deliverables

Application Form Question 7	<p>Tell us the issue you are seeking to address.</p> <p>Please ensure you are clear why this issue is Lewisham specific and why you feel the need is not met by the existing assets in the community whether they be people, services (both commissioned and non-commissioned) or available funding.</p>
Score	4
Comments	<p>The application identifies the potential for the art to mitigate against the impact of poverty – highlighting this as a need in the south of the borough and the opportunities provided by the opening of the Fellowship Inn. The application also provides evidence of mental health and anti-social behaviour as a need amongst young people and quotes from Lewisham’s Sustainable Community Strategy 2008-2022, stating that the organisation will “use arts and cultural activities to counter isolation, build cohesion develop wellbeing, and help people fulfil their potential”.</p>
Word count (400)	396

Application Form Question 8	<p>Tell us the assets you will be seeking to engage and mobilise to assist you.</p> <p>These assets could include individuals, groups, buildings or any or specific strengths that already exist within your community including the lived experiences of those within it.</p> <p>Tell us the other organisations working in this area and how you will avoid duplication and add value.</p>
Score	4
Comments	<p>The application describes the experience and expertise of the organisations staff as well as collaborative arrangement that it has with a network of other organisations, both arts and grass roots community.</p> <p>The opening of the Fellowship Inn, which will provide a home for GLYPT in Lewisham and also opportunities for the organisation to play a part in an important community hub in the south of the borough</p>
Word count (400)	385

Application Form Question 9	<p>Please tell us what you will seek to achieve over the next three years both with and without the funding you are applying for.</p> <p>Please include details of how many extra people you would expect to work with, the outputs you will deliver and the outcomes you will seek to achieve.</p> <p>Please tell us how your service differs from those that are already delivered or commissioned by the council.</p> <p>You should state the level of funding that you would anticipate attracting during this period both with and without Lewisham's core support.</p> <p>As you are applying for Core Funding this section should set out your ambitions as</p>
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	<p>an organisation and what Lewisham's funding will help you achieve rather than simply what 'we are paying for.'</p> <p>NB – this details in this section will form the basis of the monitoring of your organisation although the exact details will be agreement with once the grant has been awarded.</p>
Without core funding from Lewisham:	
Comments	Without core funding the organisation would continue to respond to commissioning opportunities and with projects that are already externally funded. The organisations core work in the borough would however come to an end with an estimated 90% reduction in activities.
Word count (500)	243
With core funding from Lewisham:	
Score	3
Comments	<p>The organisation puts forward an ambitious vision based around its role at the Fellowship Inn and working alongside Phoenix Community Housing and other resident organisations. The aim will be to create a hub in the south of the borough with a similar impact to the Albany in the North with GLYPT becoming a key arts development organisation.</p> <p>Core funding would support the organisations four key programme strands: Participation, Progression, Theatre and Community Engagement significantly increasing the number of people engaged. Clear outcomes and outputs are provided to support these themes.</p> <p>The application provides a clear statement from the organisation of how it sees its role developing in the coming years and is one that will be particularly beneficial to the south of Lewisham. No specific commitment is made however as to how the Council's funding would be used to bring in funding from other sources</p>
Word count (500)	498

Application Form Question 10.	Please state how far your service offer is scalable. Please indicate below what percentage of your requested amount would still be feasible in terms of service delivery. Please tick all that apply
75% <input type="checkbox"/>	
50% <input checked="" type="checkbox"/>	
Other <input type="checkbox"/>	
Comments on value for money of revised offers	The organisations states that if a minimum of 50% of funding was made available it would work with Lewisham to create a scalable framework. However its ability to leverage funding from other sources would be diminished and its programme and partnerships would be reduced

Application Form Question 11.	User profile – this table is copied directly from the application form
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PROTECTED CHARACTERISTIC	PLEASE TICK	FURTHER DETAIL
Age	✓	
Disability	✓	
Gender	✓	
Gender reassignment	✓	
Marriage & civil partnership	✓	
Pregnancy & maternity	✓	
Race	✓	
Religion & belief	✓	
Sexual orientation	✓	

Application Form Question 12	<p>Please set out how your proposed programme will engage those who do not traditionally access services.</p> <p>This engage should relate to both the protected characteristics but also other groups.</p>
Score	4
Comments	The organisation states that it actively opposes discrimination of any kind and promotes social and cultural equality. It works with local community groups to ensure that people who do not traditionally participate in the arts, access its services. It also uses feedback from outreach and consultation to shape its services. There is a specific community engagement programme that uses tailored approaches to reach particular communities.
Word count (300)	295

Section 3 - Track record, finance and governance

Application Form Question 13	<p>Collaboration and delivery: your track record of working in partnership and delivering quality services.</p> <p>Please use this section to outline the partnerships you have developed over the last three years. Please detail who you have worked with and what you have achieved.</p> <p>Please also details the three service achievements during this period of which you are most proud.</p>
Score	5
Comments	The organisation describes a track record of collaboration with a range of different kinds of organisations including other arts organisations, housing organisations, museums, schools and community groups. Specific examples of projects and achievements have been provided, outlining the quality of services.
Word count (500)	490

Application Form Question 14	<p>Resources: your track record of attracting resources both financial and human.</p> <p>Please complete the below tables detailing your track record of the following over the past three years:</p> <ul style="list-style-type: none"> • funding applications both successful and unsuccessful • other fundraising activities
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<ul style="list-style-type: none"> volunteer engagement <p>Please add extra rows as required.</p> <p>Please use the space below the tables to provide further details as required (200 words max).</p>							
<table border="1"> <thead> <tr> <th>Total number of funding applications in last 3 years</th> <th>Level of funding requested</th> <th>Outcome/level of funding received</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>£927,332</td> <td>£913,332</td> </tr> </tbody> </table>		Total number of funding applications in last 3 years	Level of funding requested	Outcome/level of funding received	12	£927,332	£913,332
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Score	4						
Comments	The organisation has an impressive and successful track record of fundraising. However it is not clear how much of the funds raised were to benefit Lewisham residents.						

Application Form Question 15	<p>Overall financial health: Please complete the below table and answer the following questions.</p> <p>What is your reserve policy and current reserves status as a percentage of your turnover?</p> <p>We would expect organisation who are more than three years old to have a minimum of 10% of their annual turnover in reserve.</p> <p>If you are seeking funding and do not meet this threshold please provide a detailed account of why and what you intend to do to bring your reserves to an adequate level.</p> <p>Regardless of your reserve position please explain how your organisation is financially viable.</p>
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The below table is copied directly from the organisation's application form

Year	Income	Expenditure	Surplus/deficit
2015/16	£463,073	£507,616	(£43,543)
2016/17	£540,367	£534,632	£5,735
2017/18	£514,262	£581,881	(£67,619)
2018/19 (anticipated)	£668,754	£692,069	(£23,315)
Score	4		
Comments	The organisation is in a healthy financial position and reports an unrestricted General Reserve of £90,275 (plus additional designated funds) which has allowed the Trustees to operate reserves to their preferred level of above £70,000		

	A reserve policy of a balance representing approximately three months operating costs ensures that the organisation could continue to operate in a range of challenging scenarios.
Word count (250)	194

Application Form Question 16	Shared values: Please use this section to demonstrate your commitment to these (London Living Wage, equalities, being Dementia Friendly, ending Modern Slavery and sustainability) and plans to develop these commitments.
Score	4
Comments	The organisation is a London Living Wage employer, has a clear equalities policy and is working on a sustainability policy. There is no mention of Modern Slavery or being Dementia Friendly – the latter is not relevant as a priority to the work that the organisation carries out.
Word count (250)	195

Application Form Question 23	Board Statement: Please include a statement from your Board regarding its overall approach to managing the organisation. This should include the details of the most recent skills audit and how the key posts on the Board are recruited to.
Score	5
Comments	The organisation has a strong board representing a range of skills and experience and undertakes an annual skills audit. One-third of the Board of Directors retire at the AGM, re-elected on a case by case basis. Trustees convene quarterly, taking overall responsibility for governance, charitable purpose and risk management. To facilitate effective operations, the senior management team of CEO (delivering Artistic Vision) and Executive Director, have delegated authority approved by Trustees including finance, fundraising, employment, operations and premises.
Word count (250)	233

Has the organisation met all other requirements of the application?		
	Yes	No
Does the organisation have a Board of at least 5 with all major posts filled	✓	
Is the organisation currently compliant with filing requirements?	✓	
Does the organisation have a reasonable awareness of opportunities and threats?	✓	
Does the organisation have all the requested documents available?	✓	
Has the organisation attached their accounts for 2017/18 – or most recent set of management accounts if formed after 2017?	✓	
Relevant quality assurance systems in place	✓	
Comments		

Overall comments/Recommendation
Total score 37: the application is recommended for funding of £35,000 per annum.
The application demonstrates a strong track record of collaboration and quality of services. The organisation appears to have developed a clear vision of how it will operate in Lewisham, plying a significant role in the south of the borough. Fundraising is also impressive, meaning that there are good opportunities to multiply the Council's investment. Due to the unprecedented pressure on the main grants budget the amount recommended represents a cut to the current funding level. The organisation applied for £70,000

but indicated that an award of 50% of this would enable them to offer a service in Lewisham from Fellowship Inn but at a reduced level. Officers will need to negotiate what this reduced offer would look like. This level of funding is in line with main grants awards to other performing arts based organisations working with young people in the borough.